

June 15, 2023

9:00 am

Board of Directors Minutes
Cape Fear REALTORS®
1826 Sir Tyler Drive, Terraces Ballroom B

Attending:	Steve Mitchell	Amanda Parmer	Brittany Allen	Ea Ruth
	Clayton Hamerski	Eric Knight	Onyx Martin	Grayson Powell
	Manda Price	Cynthia Remahl	Chris Royal	Nick Silivanch
	David Small	Kelly Stuart	Patrice Willetts	
Staff:	Anne Gardner	Stephania Bloodworth		Justine Warner
Guests:	Michelle Roberts, CFR Member Kelsie Nagele, CFR Government Affairs Director Jody Wainio, REALTOR® Foundation Board President Laurie Knudsen, Millennial Realty in Charlotte Leslie Williams, Leslie Williams Realty Group in Raleigh John McPherson, Coldwell Banker Advantage in Winston-Salem			

President Steve Mitchell called the meeting to order at 9:04 AM. Guests were introduced and welcomed to the meeting.

Members approved the consent agenda by consensus. (attached)

On a motion duly made, seconded, and carried, the directors accepted the March and April 2023 Financial Reports.

On a motion duly made, seconded, and carried, the directors approved for CFR to record the settlement of Sir Tyler Development in the 2022 calendar year.

On a motion duly made, seconded, and carried, the directors approved the CFR Vice President's attendance at the 2023 NAR Convention & Expo in November instead of the 2023 CFR President.

On a motion duly made, seconded, and carried, the directors approved the creation of a Task Force of Past Presidents (5), CFR President, and CEO to secure association legal counsel.

On a motion duly made, seconded, and carried, the directors adopted the recommendations of the Compliance Officer PAG to incorporate the additions of a Human Resources Organization to receive and investigate complaints made in writing and via a hotline number.

On a motion duly made, seconded, and carried, the directors adopted a change of the Bylaws under Section 4: Election of Officers and Directors to remove the limitation that the Committee shall select no more than three candidates for each office or each position and present for a membership vote at the Annual Meeting.

On a motion duly made, seconded, and carried, the directors adopted the Recruiting/Certifying PAG policy recommendations starting for the 2025 CFR Election cycle. Changes include adding one year of service to the application criteria, changing the name of the Committee to the Leadership Development Committee with a focus on recruiting candidates, removing the interview process, and having the Committee consist of the CFR Immediate Past President and all Committee and Network Vice Chairs.

On a motion duly made, seconded, and carried, the directors approved for CFR to design and install a Past Presidents & event timeline mural between the CFR Conference Room and Classroom.

On a motion duly made, seconded, and carried, the directors approved a waiver for a Terrace ½ Ballroom rental for a NAREB Interest event.


On a motion duly made, seconded, and carried, the directors adopted a policy to manage the disposition of physical assets owned by the organization.

On a motion duly made, seconded, and carried, the directors approved additions to the employee policy manual, including a Wellness Day policy, Regular Part-Time PTO policy, and Holiday pay coverage for Regular Part-Time employees.

On a motion duly made, seconded, and carried, the directors approved CFR hosting the 2024 NC REALTORS® incoming President's Reception in conjunction with the January Winter Leadership Meeting.

There being no further business, the meeting adjourned at 11:23 AM.

Respectfully Submitted,

A handwritten signature in black ink that reads "Anne Gardner". The signature is written in a cursive, flowing style.

Anne Gardner
Chief Executive Officer

Consent Agenda

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June 15, 2023

Acknowledgement of:

- 1) Board of Directors Minutes (April 20, 2023)
- 2) Executive Committee Minutes (May 18, 2023)
- 3) MLS Committee Minutes (March 15 and April 19, 2023)
- 4) DEI Network Minutes (April 10 and May 8, 2023)
- 5) Professional Development Committee Minutes (April 10, 2023)
- 6) Affiliate Member Committee Minutes (April 12, 2023)
- 7) Finance Committee Minutes (May 18, 2023)